



# New Horizons Newsletter

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Torrance, California 90505

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Website — [www.nhsb.org](http://www.nhsb.org)

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Editor - Sandy Spann  
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**2024 HOA Dues - \$494.00**

## President's Notes

### Prioritizing Work Requests

In a 600-Unit HOA, it is important to understand that efficient management of work requests is paramount to maintain our property.

Prioritization revolves around urgency and impact.

- Essential tasks like security and safety concerns take precedence.
- Urgent repairs such as plumbing or electrical issues follow closely, preventing potential damage and/or inconvenience.
- Then, attention shifts to common areas maintenance, enhancing the community's aesthetic appeal and functionality.

By using the **PMP Website** to report Work Requests, we can maintain effective communication which will help streamline the process, ensuring prompt responses and transparency. By prioritizing based on urgency and impact, tackling the backlog will restore the functionality while preventing further deterioration. Prioritizing with foresight and flexibility enables efficient catch-up so the HOA can efficiently address residents' needs, while maximizing satisfaction and property value.

*Gail Standley*, Board President

## YOU'RE INVITED TO CELEBRATE OUR RECYCLE VOLUNTEERS!

Join the *Conservation Club* at our annual

**"Lunch for the Bunch"**  
**June 20<sup>th</sup> at 11:30<sup>AM</sup>**

Where: **CHINA BUFFET**  
3525 Pacific Coast Hwy

The Price for non-Conservation Club attendees **\$21.00** (tax & gratuity included). Soda & tea extra **\$3** charge. Checks should be made out to **Conservation Club** and placed in the **Conservation Club mailbox** in the Clubhouse no later than **June 19<sup>th</sup>, 2023**.

**Remember - We recycle 4 U.**  
Conservation Club

## WELCOME NEW RESIDENTS

Unit	Resident	Bldg.	Status
576	Barbara & Doug Raya	620	R
154	Len & Diane Vorhis	500	R
177	Maria Uribe	307	R
048	James Lawrence	125	O
592	Martina Tolbert	625	O

By: **Joanie Jones, Orientations**

To schedule an orientation, please contact the office.  
**310-325-3080**

## Picnic Fun Club

It is **2024** and the **Picnic Fun Club** is preparing for the summer picnics:

- ♦ **Memorial Day** (Monday, May 27<sup>th</sup>),
- ♦ **4<sup>th</sup> of July** (Thursday, July 4) and
- ♦ **Labor Day** (Monday, September 2).

The Memorial Day Picnic will be here before we know it! Please mark your calendars to join the festivities from **11:00 am to 2:00 pm**. As always, the picnics feature:

- ♦ **Hot Dogs (\$3.00),**
- ♦ **Refreshments (\$2.00)**
  - ♦ wine, beer, soda, and water.
- ♦ **Desserts (\$2.00)**
  - ♦ Tasty baked goods and
  - ♦ Drumstick ice creams.



Festivities hosted by **Larry Neville** as disc jockey and **Nick Blaney's Band** providing live entertainment and dancing on the grass.

Volunteers are always welcome! Join us at the meeting on the 2nd Thursday of the month.

*Jeanne Rennback*, President

## Memorial Day Golf Tournament

Tournament tee off at **9:00 am** —Shotgun start. **Sign up in the golf room**. The clubs welcome new and future members.



*Men's and Ladies Golf Clubs*



**April Annual Board Meeting**

**Wednesday, May 15th, 2024 at 2:00<sup>pm</sup>**

**NEW HORIZONS SOUTH BAY ASSOCIATION  
ANNUAL MEETING MINUTES  
April 11, 2023- No Quorum  
Reconvened Wednesday, May 10, 2023**

**CALL TO ORDER**

The annual meeting was called to order at 7:00 p.m. by Gary Smith, President. The meeting was held in person and via Zoom.

**QUORUM**

Sheila Kelly from Inspectors of Election announced that there was a total of 330 ballots submitted. The required quorum of 301 ballots was met. Therefore, the polls were closed for ballot tabulation.

**INTRODUCTION OF CURRENT BOARD MEMBERS**

The following Board Members were introduced: Gary Smith, President; Jeannie Rennhack, Vice President; Sandy Spann, Secretary; Mary Lee Lombardi, Treasurer; Barbara Marriott, Member at Large; Tom Kasterko, Architecture; and Diana Wilkins, Resident Orientation.

**INTRODUCTION OF CANDIDATES**

The following candidates for the Board election were introduced Sandy Spann, Barbara Marriott, Diana Wilkins, George Bunce, Joan E Jones, and Gail Standley

**APPROVAL OF 2022 ANNUAL MEETING MINUTES**

**MOTION (Gary Smith/Tom Kasterko)** to approve the 2022 Annual Meeting Minutes as submitted. All in favor. Motion carried.

**OFFICER ANNUAL REPORTS**

The following provided officer reports:

- Architectural – Tom Kasterko
- Treasurer – Mary Lee Lombardi
- Resident Orientation – Diana Wilkins
- Sandy Spann – Secretary
- Vice President – Jeannie Rennhack
- President – Gary Smith
- Environmental- Barbara Marriott

**ELECTION RESULTS**

There were 329 tabulated, 5 ballots were invalid with too many votes. The results are as follows:

- Sandra Spann - 133
- Joan E Jones – 177
- Barbara Marriott – 98
- George Bunce – 260
- Diana Wilkins – 123
- Gail Standley – 190

George Bunce, Joan E Jones and Gail Standley will serve 2-year terms.

**ADJOURNMENT.** The Annual Meeting adjourned at 7:55 p.m. to the organizational meeting.

Submitted by Janet Garcia of PMP Management

# General Manager Notes

*I would love to wish all mothers a beautiful Mother's Day.*

## PMP CUSTOMER CARE: 310-694-0600

Our primary focus is to provide extraordinary customer care to the residents we are fortunate to serve with a live care representative.

- Payments and billing
- Account charges.
- Maintenance requests

**PMP GATEWAY:** provides New Horizons with 24-hour access to the vast majority of association information and resources, including homeowner profile information, account information, and assessment payment preferences, the ability to open and track service requests, and access to important Association documents.

### Assessment Amount: \$494.00

**Due Date:** The 1<sup>st</sup> of each month.

**Assessment Late Fees:** A late fee of \$25.00 will be assessed if payment is not received by the 15<sup>th</sup>.

**Board Meeting:** May 15<sup>th</sup>, 2:00 pm in the Lounge.

### Below are a few reminders:

- Roof replacement: Building 508 was completed. Building 313 is in progress.
- **DO NOT FLUSH WIPES!**

Please help me congratulate our employee of the month, Superintendent Santiago Martinez



*Janet Garcia,*

General Manager - PMP (Property Management Professionals)



## New Horizons South Bay Contact Information

### Clubhouse Administrative Office Hours:

**M – F: 9:00<sup>am</sup> to 3:00<sup>pm</sup> (Closed for lunch 12 -1)**

Work Requests available at Clubhouse & [www.nhsb.org](http://www.nhsb.org)

- ◆ Phone: 310-325-3080
- ◆ Email [admin@nhsb.org](mailto:admin@nhsb.org)

### 2024-25 Board of Directors

- ◆ (See posting on the Clubhouse bulletin board)

### Property Management - PMP Gateway

- ◆ (See posting on the Clubhouse bulletin board)
- ◆ 24 Hours Service – Phone: **310-694-0600**
- ◆ Payments – PMP Gateway
- ◆ [connect.pmpmange.com](http://connect.pmpmange.com)

### Clubs & Committees:

- ◆ See Clubhouse Bulletin Board

### Newsletter Office Hours:

- ◆ Mornings **9:00<sup>am</sup> to 11:00<sup>am</sup>**
- ◆ [www.nhsb.org](http://www.nhsb.org)
- ◆ Email: [nhnewsletter@yahoo.com](mailto:nhnewsletter@yahoo.com)

## Kids—Buddy Bench Cap Collection Program

We are averaging a collection bin a week. Let's keep the bottle caps coming... Your trash becomes a treasure to the **Kiwanis Club**, who uses them to make **benches** for kids in our schools.

**200 lbs. of caps & lids to make one park bench!**

Recycling Bin Locations in the complex:

- ◆ **Clubhouse**
- ◆ **Sports Center**



### Arts Club (Ceramic Room)

12:30<sup>pm</sup> to 2:30<sup>pm</sup>

Sundays

### Bingo (Town Hall)

2:00<sup>pm</sup> (Town Hall)

2nd Thursday  
May 9th

### Board Meeting (Town Hall and via Zoom)

2:00<sup>pm</sup>

3rd Wednesday  
May 15th

### Bridge Club (Town Hall)

Noon to 4:00<sup>pm</sup>

Mondays

### Book Club (Lounge)

11:00<sup>am</sup>

3rd Monday  
May 22nd

### Bunco (Lounge)

6:00<sup>pm</sup> to 8:00<sup>pm</sup>

2nd Tuesday May 14th

6:00<sup>pm</sup> to 8:00<sup>pm</sup>

4th Thursday May 23rd

### CIC (Condo Improvement Club (Lounge))

6:00<sup>pm</sup>

4th Wednesday  
May 22nd

### Ceramics (Sports Center)

9:00<sup>am</sup> to 1:00<sup>pm</sup>

Wednesdays

### Coffee N Chat (Lounge)

10:00<sup>am</sup>

Last Tuesday of the Month  
May 28th

### Conservation Club (Lounge)

11:00<sup>am</sup>

3rd Thursday of month  
June 20th

### DMT (Disaster Management Team)

2:00<sup>pm</sup>

3rd Thursday every other month

### Landscaping Group (Barbara Marriott's House)

Quarterly 2024

May 8th

### Ladies' Golf (Golf Course)

9:00<sup>am</sup> start

Thursdays

### Men's Golf (Golf Course)

8:30<sup>am</sup> start

Wednesdays

### Newsletter

Article Deadline

Last Wednesday of the Month

Publication Date

May 15th  
May 29th

### Picnic Fun Club

10:00<sup>am</sup>

2nd Thursday  
May 16th

### Recyclables (by Clubhouse)

10:00<sup>am</sup>

1st Friday of the Month  
May 3rd

5th

### Scrabble (Golf Room)

2:00<sup>pm</sup> to 4:00<sup>pm</sup>

every other Friday  
May 10th & May 24th

### Stock Market Discussion Group (Lounge)


12:00<sup>pm</sup> to 2:00<sup>pm</sup>

3rd Sunday of the Month  
May 19th

### Sunday Salon (Lounge)

3:00<sup>pm</sup>

3rd Sunday  
May 19th



**Coffee N Chat Hour with PMP**  
**Last Tuesday of the Month**  
**Tuesday, May 28 at 10:00<sup>am</sup>**

*This month's Coffee 'n' Chat will focus on:*

- **The Importance of proper abatement procedures.**  
**Guest Speaker:**
  - **JJ&S Environmental Services (Educational Breakfast)**



**Alert**  
**Residents Beware**

A pair cited roaming 4/12 at 6<sup>am</sup> in Area 3 - Bldg. 300 and throughout Access 9 Drive.  
 Please pay attention to your pets.

## Landscape Committee

If you love gardening and want to be involved, come to the next meeting on **May 8 at 2:00<sup>pm</sup>** in the Clubhouse Lounge

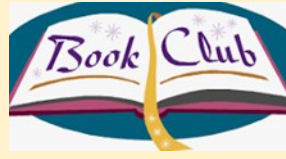
The Landscape Volunteers recently planted 45 rosemary ground cover plants along New Horizon's main entrances along Maple Ave. They have been busy removing dead bushes, planting and developing projects for the future



**Barbara Marriott**, (310-387-9650),  
**Susan Taylor** (310-951-4386)  
**Lydia Rodgers** (310-418-8906)

## Book Club

**11:00<sup>am</sup> Mon., May 20th**  
***Crying in H Mart* by Michelle Zauner**



**Everyone is invited** to the new New Horizons Book Club meeting **May 20 Monday** from 11:00<sup>am</sup> to noon in the Lounge to discuss the memoir ***Crying in H Mart*** by **Michelle Zauner**, a Korean American writing about her search for identity and mother's death. H Mart is an Asian supermarket. The book was on the best seller list for 55 weeks.

For those who want to read ahead, the third Monday in **June** we will be discussing ***The Women*** by **Kristin Hannah**. This novel describes the women who served in Viet Nam and their experiences.

We want to read a diversity of books. Come to the meeting and make suggestions.

For more information about the book club contact :

**Teresa Turner (310)918-3169**



## DISASTER MANAGEMENT TEAM (DMT)

### Smoke Detector Installation

**May 10, 17 & 31**  
**10:00<sup>am</sup> to 12:30<sup>pm</sup>**

**NHSB's DMT** is working in collaboration with the **American Red Cross and the Torrance Fire Dept.** They will be utilizing the **Clubhouse** from **9:00<sup>am</sup> – 1:30<sup>pm</sup>**. Smoke detectors will be installed **Fridays: May 10, 17, and 31**. Prearranged appointments by phone and teams of 4 will arrive at the residents' homes between **10:00<sup>am</sup>-12:30<sup>pm</sup>**. The volunteers and staff will show up at 9:00am in the Clubhouse. Three teams of four people: 1 Red Cross person, 1 TFD person and with two volunteers. They will have lunch at 1:00<sup>pm</sup>.

- We need resident volunteers to assist the Red Cross & Fire Dept.. (Volunteers will be trained and prepared for the day of installation. Lunch will be provided.
- Residents will be called, and appointments set for the installation from the sign-up list.
- A new sign-up sheet for those interested in a smoke detector check will be on the Clubhouse bulletin board. They will check you current smoke detector and if it fails, will replace it. If you have any questions, call:

**Maggie Pagan, 914-469-3257.**  
 Gratefully, *Maggie Pagan*, Chair

Dr. Gerson is our new Torrance City Council Representative.

A Torrance resident since 1986 with a long history of active community service, served as the Torrance Unified School District Boar President. He began as a teenage decorating floats for the Torrance Rose Float Association, Adult Leader for Torrance Sister City Association, and Area Director for the American Youth Soccer Organization.



**Dr. Jeremy Gerson**  
[JGerson@TorranceCA.gov](mailto:JGerson@TorranceCA.gov)  
 Phone: 310-618-2801

*Civic Affairs Committee*

# Golf Course

Green Renovations Completed

# May 2024

2024 HOA FEE  
\$494

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>Zoom Meeting</p> <p>Join Zoom Board Meeting  <a href="https://zoom.us/j/97313070727?pwd=dWZySmduVUxkN2x2dG1Jb0VEV4">https://zoom.us/j/97313070727?pwd=dWZySmduVUxkN2x2dG1Jb0VEV4</a>                      1XNHQIQOR</p> <p>Meeting ID 973 1307 0727    Passcode: 618476</p>						
<p>5</p> <p><b>Orthodox Easter</b></p>	<p>6</p> <p>Arts Club    Every Sunday    SportsCenter</p>	<p>7</p> <p>Bridge Club    Mondays    Town Hall</p>	<p>8</p> <p>2:00pm Landscaping Committee (Lounge)</p>	<p>9</p> <p>2:00pm <b>BUFFALO</b> Town Hall</p>	<p>10</p> <p>9am-1:30pm Smoke Detector (Lounge)</p> <p>2:00pm-4:00pm <b>S.C.R.A.B.B.L.E.</b> (roof top)</p>	<p>11</p>
<p>12</p> <p>Happy Mother's Day</p>	<p>13</p>	<p>14</p> <p>6:00pm <b>BUFFALO</b> (Lounge)</p>	<p>15</p> <p><b>DEADLINE</b> Translator Articles</p> <p>2:00pm BOARD MEETING (Town Hall) Via Zoom</p>	<p>16</p> <p>10:00pm Picnic Fun Club (Lounge)</p>	<p>17</p> <p>9am-1:30pm Smoke Detector (Lounge)</p>	<p>18</p> <p>ARMED Forces Day</p>
<p>19</p> <p>12:00pm - 2:00pm Stock Market Group (Lounge)</p> <p>3:00pm Sunday Salon (Lounge)</p>	<p>20</p> <p>11:00am Book Club (Lounge)</p>	<p>21</p>	<p>22</p> <p>6:00pm - C I C Condo Improvement Club (Lounge)</p>	<p>23</p> <p>6:00pm <b>BUFFALO</b> Lounge</p>	<p>24</p> <p>2:00pm-4:00pm <b>S.C.R.A.B.B.L.E.</b> (Golf Rm)</p>	<p>25</p>
<p>26</p>	<p>27</p> <p><b>OFFICE CLOSED</b></p> <p>9:00am Shotgun start Golf Tournament</p> <p>11:00am - 2:00 Picnic Fun Club Memorial Day Picnic</p>	<p>28</p> <p>10:00am PMP Coffee N Chat (Lounge)</p>	<p>29</p> <p>Newsletter</p>	<p>30</p>	<p>31</p> <p>9am-1:30pm Smoke Detector (Lounge)</p>	
			8:30 am	9:00 am		
			Wednesdays	Thursdays		
			Men's Golf	Ladies' Golf		

**NEW HORIZONS SOUTH BAY ASSOCIATION  
BOARD OF DIRECTORS  
2024-2025**

President	Gail Standley	310-539-8717	<a href="mailto:gail.nhbod@gmail.com">gail.nhbod@gmail.com</a>
Vice President	Gary Smith	310-326-5343	<a href="mailto:garynhsb@gmail.com">garynhsb@gmail.com</a>
Secretary	George Bunce	424-347-7054	<a href="mailto:geolesbunce@aol.com">geolesbunce@aol.com</a>
Treasurer/Insurance	Mary Lee Lombardi	310-750-7472	<a href="mailto:golfduo61@yahoo.com">golfduo61@yahoo.com</a>
Architectural	Tom Kasterko	530-520-2250	<a href="mailto:buttelock@gmail.com">buttelock@gmail.com</a>
Resident Orientation	Joan Jones	310-517-9350	<a href="mailto:joanie2009@gmail.com">joanie2009@gmail.com</a>
Member-at-Large	Sandra Spann	847-710-7020	<a href="mailto:sandra.spann@comcast.net">sandra.spann@comcast.net</a>

*For this year's election of directors, there were four (4) open positions to serve a 2-year term. In accordance with Civil Code § 5103, the number of declared candidates was the same number or less than the open positions, making this year's election by acclamation.*

**MEETINGS**

Until Further Notice, Board Meetings will be held via Zoom and In-Person

<https://zoom.us/j/97313070727?pwd=dWZvSmduVUxkCN2x2d1J0VEV4aVNHQT09>

**BOARD MEETING**

**3<sup>rd</sup> Wednesday of the month at 2:00<sup>PM</sup>**



*Spring into Bridge at the South Bay Bridge Club*

**Popular Bridge Conventions**

Continuing thru June 11 Tuesdays, 1PM to 3PM,  
Instructors from the South Bay Bridge Club

**Beginning Defense Starting June 6th, 4 lessons,**

Instructor: Robin Hill

**Beginning Bridge Starting May 21, , 10 lessons**

Tuesdays, 6:30 PM – 8:30 Instructor: Dave Scholler

**Beginning Bridge Starting June 18, 10 lessons**

Tuesdays, 10 AM - 12 Instructor: TBA

Contact Club Education Coordinator, Linda Mackenzie

(323)374-3533 e-mail: [lmack7ht@gmail.com](mailto:lmack7ht@gmail.com)

24100 Narbonne Ave, Unit 105, Lomita, CA

**For details see: [www.SouthbayBridgeClub.com](http://www.SouthbayBridgeClub.com)**

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- Costume Jewelry
- Scrap Gold/Silver





ALL SOUTH BAY  
FOOTCARE

# Welcome To All South Bay Footcare of Torrance

Love Your Feet! Correct Foot Problems!!

Call Today: **310-326-0202**

Best Podiatrist in Torrance CA



Dr. Aasin Tareen  
Podiatrist



Dr. Albert Elhiani  
Podiatrist



Dr. Lashkari  
Podiatrist

Book Here



Same Day Appointments Available

We are here to Serve you and your footcare needs.

Don't let trouble with your feet keep you from getting around visit **All South Bay Footcare** for all your foot health needs. We offer custom orthotics as well as minimally invasive surgery to remove bunions and corns.

## Services

- Ingrown Toenail Removal
- Plantar Fasciitis
- Diabetic Foot Care
- Plantar Warts
- Toenail Cutting & Fungus Care
- Heel Pain Care & Treatment
- Corns & callouses
- Footmaxx Custom Orthotics



### Century 21 Union

23705 Crenshaw Blvd, Suite 100  
Torrance, CA 90505  
DRE#00527439

30+ Years  
Experience in  
Torrance



Dear Property Owner,

We have **Buyers** looking to buy a condo in New Horizons, in any condition!

Please call or text Kevin or Gianna!

DRE #00406505



KEVIN  
JOHNSEN

424.241.6686  
KDJ506@GMAIL.COM

DRE #02129933



GIANNA  
JEONG

310.994.7797  
GIANNAUSREALTOR@GMAIL.COM



**New Horizons South Bay**  
 22727 Maple Avenue  
 Torrance, CA 90505  
**310-325-3080**  
[admin@nhsb.org](mailto:admin@nhsb.org)  
[nhnewsletter@yahoo.com](mailto:nhnewsletter@yahoo.com)



**PRESORTED STANDARD  
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 TORRANCE, CALIFORNIA  
 PERMIT #307**

**DATED MATERIAL**

**Current Resident**

**MAY 2024 ISSUE**



**“ Access to cash is a critical part of a retirement plan, especially when retirees are faced with inflation, unexpected expenses and longer lifespans. Our research shows most consumers are uninformed about the ways a modern reverse mortgage can help retirees use their home equity to guard against these challenges as a part of their overall retirement plan.\***

**Shelley Giordano**

*Director of Enterprise Integration for Mutual of Omaha Mortgage*

**Call Today for More Information**



**Karen Pryor** NMLS: 167985  
 Certified Reverse Mortgage Professional  
**Direct (310) 753-1924**  
*Torrance resident since 1989*  
 6430 Oak Canyon, Suite 100, Irvine, CA 92618  
[kpryor@mutualmortgage.com](mailto:kpryor@mutualmortgage.com)  
[MutualReverse.com/lo/Karen-Pryor](http://MutualReverse.com/lo/Karen-Pryor)



\*Not intended as financial planning advice. Please consult a financial advisor. Findings are from an April 2023 Mutual Insights survey of 400 U.S. consumers over the age of 60. Mutual of Omaha Mortgage, Inc. dba Mutual of Omaha Reverse Mortgage, NMLS ID 10025894, 3131 Camino Del Rio N 1100, San Diego, CA 92108. Licensed by the Department of Financial Protection & Innovation under the CA Residential Mortgage Lending Act, License 4131356. UT Mortgage Entity License 8928021. These materials are not from HUD or FHA and the document was not approved by HUD, FHA or any Government Agency. For licensing information, go to: [www.nmlsconsumeraccess.org](http://www.nmlsconsumeraccess.org) Subject to credit approval. #1262549804 © Equal Housing Lender



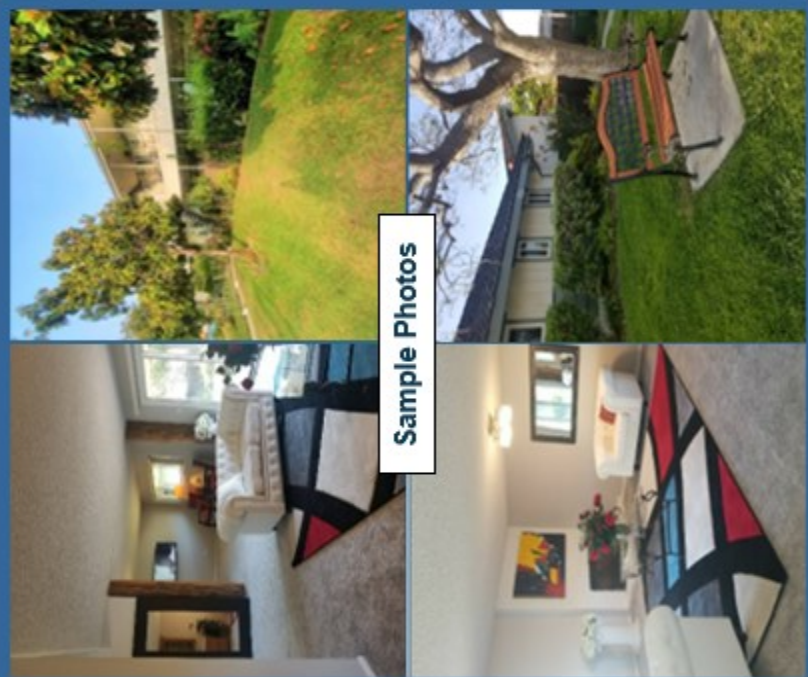
# Coming Soon

- Remodeled "A" Unit
- Remodeled "B" Unit

Possible Bungalow (golf course adjacent)

I look forward to meeting new clients, making new friends and giving them the "Best in Class" service for which I have become known.

Real Estate Companies, Big and Small Count on me for their New Horizons clients. YOU can Count on Me Too! I'm Nick Blaney and I SELL New Horizons.



Sample Photos

# Latest Activity

- 22881 Nadine Cir. B IN ESCROW
- 22625 Nadine Cir. A Sold \$608,000
- 22713 Maple A Sold \$590,000
- 23011 Nadine Cir. A Sold \$585,000

# Latest Listing

**BUNGALOW FOR SALE**  
2Br 1 1/2 Bth. \$699K

"Things Move Quick when you work with Nick"

# Nick Blaney Realty

Nick Blaney, Broker

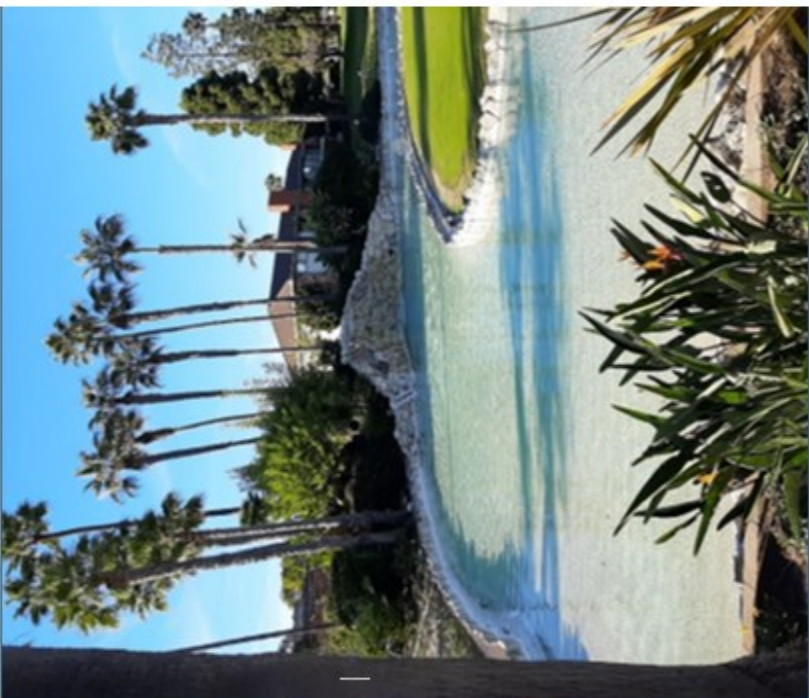
Your New Horizons Resident Realtor for over 20 Years

**310-386-5415**

[nickblaney1@gmail.com](mailto:nickblaney1@gmail.com)



NICK BLANEY REALTY DRE #01377354



# Floor plan (Sq. Ft.)

Bungalows 950, 963, 1,117 & 1,133 Sq. Ft.

Upper "B" Units: 950, & 1,117 Sq. Ft.

Lower "A" Units: 950 Sq. Ft. & 1,117 Sq. Ft.

Sample Below: 2 Bedroom. 2 Bath 1,117 Sq. Ft.





## **\*\* IMPORTANT ANNOUNCEMENT \*\***

### **NEW mailing address for your community association assessment payments**

We are excited to announce that Alliance Association Bank (AAB) is now providing the assessment payment processing service for your community association. AAB works exclusively with community associations and offers numerous user-friendly options to make your assessment payment.

**\*\* If you are already setup with ACH Payments or recurring eChecks with Paylease, no action is currently required. \*\***

#### **ONLINE PAYMENTS**

You may visit the PMP GATEWAY, our exclusive online portal, at PMPmanage.com to pay your assessment online using any of the following options:

- **ACH Recurring Payment** - This service is **FREE**, and will ensure on time payments monthly, assist in avoiding late fees, and will automatically update your assessment amount when there are announced changes by your association.
- **eCheck Payment** - This service is also **FREE** and will allow you to pay your assessments online one time or on a recurring schedule, on the date of your choice.
- **Credit/Debit Card Payment** – This service is available with a minimal convenience fee, at the time of payment. You may make a one-time payment with a credit or debit card. (Credit Card fee: 3.0%, Debit Card flat fee: \$5.00.)

#### **PAYMENT SERVICE BY YOUR PERSONAL BANK**

If you currently use an online bill pay service through your bank, sign into your bank's online service and **stop/delete** your existing payment profile. You will need to create a new payment profile that includes the following information:

**Payee:** **Community Association Name**  
c/o PMP Management Processing Center  
P.O. Box 93206  
Las Vegas, NV 89193-3206

**Memo/Account number:** **Your Management Company ID (7358)** followed by your Account Number  
(example: **7358-XXXXXXXXXX**) **Your account number is listed on your statement/ coupon.**

***Failure to create a new payment profile with the new remittance address and account number on your online bill pay system at your bank, within the next 60 days may result in late fees due to delayed and/or returned payments.***

#### **PAYMENT BY CHECK**

Checks may be mailed to the Alliance Association Bank lockbox at the address below.

- Please include your remittance coupon/statement with your payment in the provided window envelope to ensure your payment is correctly addressed and processed. (Do not staple, paper clip, or tape to coupon.)

**Community Association Name**  
c/o PMP Management Processing Center  
P.O. Box 93206  
Las Vegas, NV 89193-3206